

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: April 9, 2014

East Windsor Town Hall Meeting Room

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:02pm by Chairman Stempffer. Commissioners Mancuso, Leach and Long were present. Commissioner Filipone was absent (excused). Also present were Chief of Police Edward DeMarco, Jr. and Deputy Chief of Police Roger Hart. Selectwoman Dale Nelson (liaison – public safety) was present in the audience.

2. ADDED AGENDA ITEMS:

None

3. PREVIOUS MEETING MINUTES:

The minutes from the March 12, 2014 regular meeting were reviewed by all commission members.

MOTION made by Commissioner Long to accept the regular meeting minutes of 3/12/14.

SECONDED by Commissioner Leach. No discussion.

ABSTAIN FROM VOTING: Mancuso (absent 3/12/14)

VOTING IN FAVOR: Long/Leach

ALL IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Mancuso to accept the monthly billing dated 4/4/14, including Animal Control, in the total amount of \$13,917.86.

SECONDED by Commissioner Long.

DISCUSSION: Commissioner Leach questioned the “Bosco’s” expenses listed. Chief DeMarco responded that it is billing for the last several months for multiple vehicles. The repair costs included a complete front end job as well. Deputy Chief Hart added that Maria had not been receiving the invoices via email from Bosco’s due to the server program blocking those emails from coming in. The issue has been resolved and therefore many invoices came in at once to be paid. Additionally, Chief DeMarco commented that they are very happy with the service at Bosco’s and their pricing is very competitive.

VOTE IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: MOTION made by Commissioner Mancuso to approve the monthly financial statement dated 4/4/14, as submitted. **SECONDED** by Commissioner Leach.

VOTING IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

DISCUSSION: Commissioner Long asked where the budget is, percentage wise, at this point in the fiscal year. Deputy Chief Hart responded that it is about at a 25% rate at this point.

C) Police Commission – Monthly Billing: MOTION made by Commissioner Leach to approve the monthly billing as of 3/31/14 in the total amount of \$ 150.20. **SECONDED** by Commissioner Long. No discussion.

VOTING IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: MOTION made by Commissioner Leach to accept the police commission monthly financial statement dated 3/31/14, as submitted. **SECONDED** by Commissioner Long. No discussion.

VOTING IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None

6. TRAFFIC AUTHORITY:

Deputy Chief Hart informed the Commission that the safety/traffic issue has arisen again at Broad Brook Elementary School. Superintendent Kane emailed the Police Department informing them of the issues with the front school circle and illegal parking. There will be an officer posted again in the mornings to address the issues and provide enforcement.

7. NEW BUSINESS:

None

8. COMMUNICATIONS:

None

9. MONTHLY REPORTS:

A) Chief of Police: Commissioners received packet. Chief DeMarco informed the Commission that the cameras have been addressed in the department. In addition, there were some unexpected radio and alarm issues. *Marcus Communications* was at the department dealing with the radio issues when the problem with the alarm occurred. They repaired both the radio and alarm issues.

Chief and Deputy Chief reminded the Commission about the funding authorization previously given for the cameras (FY 2012-2013). Currently the Police Department owes \$7200.00 for the cameras, radio and alarm repairs (\$6500 for cameras, \$731 for radio/alarm repair). Chief and Deputy Chief requested that the funding come from (1) the balance of the previously transferred money that was for the purpose of outfitting new vehicles with AEDs and radars (FYE 2013) and (2) the Private Duty Fund. The amounts pulled from the mentioned lines would be \$4000.00 and \$3200.00 respectively.

MOTION made by Commissioner Leach to authorize Chief DeMarco to pay the camera/radio/alarm invoice in the amount of \$7200.00 using \$4000.00 from the unencumbered funds from the vehicle equipment line and \$3200.00 from the Private Duty Fund. **SECONDED** by Commissioner Mancuso. No further discussion.

VOTING IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

Discussion continued regarding the radios and future replacements needs. Deputy Chief Hart stated that there is likely only about three more years until the radios will need replacement. The police department provides the infrastructure for radios used at the department as well as for the fire and ambulance. The replacement cost will likely be around \$150,000-200,000 to purchase or approximately \$3000-5000/month to lease. The replacement includes radio communication and the set-up of workstations and equipment.

Chairman Stremper inquired about the fence and carpeting issues at the Police Department. Chief DeMarco replied that he has heard, unofficially, that they have both been cut. Brief discussion regarding security at the department with the issue of the fence.

Chairman Stremper asked Selectwoman Nelson who prioritizes expenditures. Ms. Nelson explained the process that the CIP committee (seven members) goes through with regards to funding, cuts and prioritizing. She added that the Board of Finance is also going through the budget process now. Additionally, she commented that a large part of the budget this year will be the purchase or lease of a new HVAC system at Town Hall. Chairman Stremper and Commissioner Leach added comments to the discussion regarding budgets and spending. In conclusion, Ms. Nelson recommended that everyone gets the word out to get a budget in place.

B) Commission Members: None

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

None.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Mancuso to enter into Executive Session (7:34pm) to include Chief Edward DeMarco and Deputy Chief Roger Hart to discuss a security issue. **SECONDED** by Commissioner Long.

VOTED IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

No action taken.

12. ADJOURNMENT:

MOTION made by Commissioner Leach to adjourn the regular meeting at 8:20pm. **SECONDED** by Commissioner Mancuso. No further discussion.

VOTED IN FAVOR: Mancuso/Leach/Long

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary